

Achieve Language Academy

Board Agenda

December 22, 2020 @ 5:15 p.m.

To attend the virtual Board meeting, please use the following link,

<https://achievemn.zoom.us/j/84113112352?pwd=NG1CdmpZVGIKRzFJZkpveWZwQUtNdz09>

Or contact

Dr. Windham @ cwindham@achievemn.org for the link.

To speak at the Board meeting, please contact

Dr. Windham @ cwindham@achievemn.org

MISSION

The mission of Achieve Language Academy is to provide a rigorous, standards-based, data-driven, best practices educational program for students in grades preK through 8th grade. Achieve educates the whole child in a safe environment that values diversity and promotes world cultures with a focus on Hmong and Spanish languages.

La misión de Achieve Language Academy es proveer un programa educativo riguroso, basado en los estándares, guiado por información y los mejores procedimientos para los estudiantes en los grados Pre-Kinder hasta el octavo. Achieve le provee una educación al estudiante entero en un ambiente seguro que valora la diversidad y apoya las culturas del mundo con un enfoque en los idiomas de español y Hmong.

Tuam tsev Achieve Language Academy tsim los qhia raws tej cai thiab kev cob zoo los siv hauv qib Pre-k txog 8. Achieve qhia ib tug mi nyuam kom txhij txhua, kom vam meej, thiab paub hwm txog txhia haiv neeg thoob lub ntiaj teb, pib los ntawm lus Hmoob thiab lus Spanish.

1.0 Call to Order - Welcome

1.1 Roll Call:

Sam Rivard	P
Ofir Germanic	A
Mateo Martinez	P
Heatherlee Nguyen	A
Ana Centeno	A
Sandra Castro-Pearson	A
Brad Nelson	P
Goly Yang	P
Elizabeth Brandt	P
Dr. Chipp Windham (Ex. Officio)	P
Executive Director	

- 1.2 Approval of the Order of the Agenda*
Motion: To approve the Order of the Agenda
M/S/P: Goly/Brad/ (Yea-Beth/Sam/Mateo) Passed
- 1.3 Pledge of Allegiance
- 1.4 Reading of the ALA Mission Statement
- 1.5 Conflict of Interest Disclosure

- 2.0 Information and Communications
 - 2.1 Public Comment
 - 2.2 Wendy Swanson-Choi - NEO - Authorizer Relations Training
 - 2.3 Eugene Piccolo - MACS Governance Training
 - 2.4 Executive Director Report*

- 3.0 Approval of the Consent Agenda
Motion: To approve the Consent Agenda
M/S/P: Beth/Goly (Yea - Brad/Sam/Mateo) Passed
 - 3.1 October 2020 Meeting Minutes*
 - 3.2 November 2020 Meeting Minutes*

- 4.0 Business
 - 4.1 Governance
 - 4.1.a Election of Board of Directors - Officers
Discussion on process for Board Officer Election
Motion: To approve Elizabeth Brandt as the Board Chairperson for Achieve Language Academy for the 2020-2021 School Year.
M/S/P: Beth/Brad (Yea - Goly/Mateo/Sam) Passed

Motion: To approve Brad Nelson as the Board Vice Chairperson for Achieve Language Academy for the 2020-2021 School Year.
M/S/P: Beth/Sam (Yea - Mateo/Goly/Brad) Passed

Motion: To approve Goly Yang as the Board Secretary for Achieve Language Academy for the 2020-2021 School Year.
M/S/P: Beth/Brad (Yea - Mateo/Goly/Sam) Passed

Motion: To approve Mateo Martinez as the Board Treasurer for Achieve Language Academy for the 2020-2021 School Year.
M/S/P: Beth/Brad (Yea - Mateo/Goly/Sam) Passed

- 4.1.b Board Decision on terms for Board members (Discussion)
 - 1 Year Term - Sam Rivard, Parent, Teacher
 - 2 Year Term - Community, Parent, Teacher
 - 3 Year Term - Community, Parent, Teacher

- 4.1.c Board Appointments for Committee Chairpersons
 - Governance - Board Chair Beth Brandt
 - Finance - Finance Chair Mateo Martinez
 - Academic - Goly Yang
 - HR/Personnel - Picked up by Governance
 - Facilities - TBD

- 4.1.d NEO Contract - Board Agreement Form*

- 4.1.e Amendment to Bylaws
 - Motion: To approve one additional year to each Board member due to the Covid-19 pandemic delay in the election.
 - M/S/P: Beth/Goly (Yea - Brad/Sam/Mateo) Passed

- 4.2 Human Resources

- 4.3 Finance
 - 4.3.a November Finance Report*
 - 4.3.b Preliminary Audit Presentation*
 - 4.3.c Compensation Plan (Updated)*
 - Motion: To approve the updated compensation plan for Achieve Language Academy personnel.
 - M/S/P: Mateo/Sam - Passed
 - 4.4.d Direct Services Allocation Update

- 4.4 Operations
 - 4.4.a Covid-19 Update
 - 4.4.b 2021-2022 Calendar (Draft)*

- 4.5 Academics
 - 4.5.a Possible Hybrid Learning
 - 4.5.b Attendance

- 5.0 Policies -
 - 5.1 Policy 410 - Employee Leave Policy (Second read)*

- 6.0 Information and Other Business Sharing
 - 6.1 MACS Board Trainings*

6.2 Orientation Information Sharing*

[Link](#)

7.0 Future Meeting(s) -

7.1 Next regular Board meeting will be held on January 26*.

8.0 Adjournment -

Motion: To adjourn the 12/22/20 Achieve Language Academy Board Meeting

M/S/P: Beth/Goly (Yea - Mateo/Sam/Brad) Passed

Signature: *Goly Yang* Date: 1/26/21
Goly Yang - Board Secretary

*Materials attached

**Materials to be sent prior to meeting

***Materials will be presented at the meeting