

# 1 Governance Meeting

April 13  
4-5:30 p.m.

Zoom Link:

Join Zoom Meeting

<https://achievemn.zoom.us/j/88458628977?pwd=ZmFONHZaeTcwdGZ3ZWJ6MEJWNTBUT09>

Meeting ID: 884 5862 8977

Passcode: k72Xq6

Dial by your location

+1 651 372 8299 US (Minnesota)

Meeting ID: 884 5862 8977

Passcode: 706860

Find your local number: <https://achievemn.zoom.us/u/kdUV54S9iC>

## Governance Committee Members:

Beth Brandt - ALA Board Chair, Governance Committee Chair, Teacher	P	A
Brad Nelson - Vice Chair, Teacher	P	A
Scott Woodington - Teacher	P	A
Renee Schley - Technology Integration Specialist	P	A
Dr. Erin Giebink - Compliance, Data and Policy Director	P	A
Dr. Curtis Windham - Executive Director	P	A

I. Welcome

II. Topics

A. Strategic Plan

1. Go over team members that were asked to participate
  - a) Renee  
(1) - Taryn, Julie, Kate, - staff
  - b) Chipp-  
(1) Wendy, Tu, Ofir
  - c) Beth-  
(1) Donna, Mateo, Mai, Dan Vega, Jamie, Ker, Yee
2. Questions for the survey created, embedded and in a format that can go out.
3. List of contacts of who going to send contacts too

4. Make sure to take Performance Framework into consideration with the questions created
  5. Next steps:
    - a) Creating questions for surveys with teams
- B. Budget Worksheets-
1. Review any budget requests coming from Governance committee
- C. Achieve Language Academy Building Company
1. Updates - paperwork for compliance with ABC
  2. Chair - Oelze, Secretary - Linne, Treasurer - Leverty
  3. Approved Ionization System
- D. Performance Framework - introduction to all committee members, monthly review and report back to Board
1. Review Governance components
    - a) Parent Satisfaction Survey - going out in May after Board Meeting with Strategic Plan questionnaire
    - b) Mobility Data - previous and current (Renee/Windham)
  2. Create monthly update to Board
- E. Summer School - tentatively approved ALA as a summer school site (their board needs to make a
1. Updates
    - a) Schley - site coordinator
    - b) Initial survey sent to staff for interest
      - (1) Distance/In Person
    - c) ESSR funds to help fund bringing in additional paras/additional teachers above what St. Paul would fund to provide a lower student/teacher ratio.
    - d) Teacher shortage -
- F. Executive Director Evaluation Process
1. Surveys going out to Board members - in April Board Packet
  2. Download as PDF - send out to Board Members
  3. Due back by next Governance meeting
  4. Governance Committee looks over
  5. Board Chair reviews with Dr. Windham
  6. Closed Portion of Regular Meeting to approve new contract amount, new contract - during May meeting -
- G. Bylaw Review -
1. Next month - review

- H. New Policies Being Introduced to Board
    - 1. First Read: Data Retention Policy
    - 2. First Read: Data Access Policy
    - 3. Last Read of the Policy Adoption Policy
  
  - I. ESSR Allocations
    - 1. \$572,000 and change for ESSR II - Sept. 30, 2023
    - 2. ESSR 1 - \$290,000 - June 30th
  
  - J. Any Authorizer Updates?
    - 1. None
  
  - K. Other -
    - 1. Election -
      - a) April 23rd - Public Notice
        - (1) Web site
        - (2) Remind
        - (3) Mailing
      - b) May 24-28 Election
      - c) June 15 - Ratification of Results and Seating of New Members
  
    - 2. Lease Aid -
      - a) Dr. Windham will send to Beth Brandt for signatures
      - b) Board needs to be aware of - there is a page that must be filled out and sent back - can be done digitally - due June 30th - sent to TAG
  
    - 3. Flowers sent on behalf of the Board - send to Donna
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- III. Actions for Recommendation to the Board
  - A. Final Read and Approval of Policy Adoption Policy
  - B. Achieve Renewal Contract 2021-22 - Food Services Contract