

# Achieve Language Academy

## Board Minutes

November 24, 2020 @ 5:15 p.m.

To attend the virtual Board meeting, please contact  
Dr. Windham @ [cwindham@achievemn.org](mailto:cwindham@achievemn.org) for the link.

To speak at the Board meeting, please contact  
Dr. Windham @ [cwindham@achievemn.org](mailto:cwindham@achievemn.org)

### MISSION

The mission of Achieve Language Academy is to provide a rigorous, standards-based, data-driven, best practices educational program for students in grades preK through 8th grade. Achieve educates the whole child in a safe environment that values diversity and promotes world cultures with a focus on Hmong and Spanish languages.

La misión de Achieve Language Academy es proveer un programa educativo riguroso, basado en los estándares, guiado por información y los mejores procedimientos para los estudiantes en los grados Pre-Kinder hasta el octavo. Achieve le provee una educación al estudiante entero en un ambiente seguro que valora la diversidad y apoya las culturas del mundo con un enfoque en los idiomas de español y Hmong.

Tuam tsev Achieve Language Academy tsim los qhia raws tej cai thiab kev cob zoo los siv hauv qib Pre-k txog 8. Achieve qhia ib tug mi nyuam kom txhij txhua, kom vam meej, thiab paub hwm txog txhia haiv neeg thoob lub ntiaj teb, pib los ntawm lus Hmoob thiab lus Spanish.

#### 1.0 Call to Order - Welcome

##### 1.1 Roll Call:

Barbara Young (Board Chair)	P
Sam Rivard	P
Dave Linne	P
Cindy Videen	P
Dr. Chipp Windham (Ex. Officio)	P
Executive Director	

##### 1.2 Approval of the Order of the Agenda\*

Motion: To approve the Order of the Agenda

M/S/P:Cindy/Dave/(Yea-Sam/Barbara)/Passed

##### 1.3 Pledge of Allegiance

##### 1.4 Reading of the ALA Mission Statement

##### 1.5 Conflict of Interest Disclosure

- 2.0 Information and Communications
  - 2.1 Public Comment
  - 2.2 Authorizer Communication/Comments
  - 2.3 Executive Director Report\*
  
- 3.0 Approval of the Consent Agenda
  - Motion: To approve the Consent Agenda with removing 3.1 October 2020 Meeting Minutes.
  - M/S/P:Dave/Cindy/(Yea-Sam/Barbara)/P
  - 3.1 October 2020 Meeting Minutes\*
  - 3.2 McGrane Contract\*
  - 3.3 Language Line Solutions\*
  
- 4.0 Business
  - 4.1 Governance
    - 4.1.a Election Update
      - Not all stakeholders received PAPER ballots.
  
  - 4.2 Human Resources
  
  - 4.3 Finance
    - 4.3.a October Finance Report\*
    - 4.3.b Audit Update
    - 4.3.c Request from Executive Director/Social Worker (Kathy Oelze to present)

In light of the new mandates from Gov. Walz, a request has been made to allocate no more than \$10,000 to be used for DIRECT SERVICES for the students and families of Achieve Language Academy between November 30 and December 22, 2020. These funds will be used to help with additional food and holiday needs for families of ALA. Funding proposal is to absorb this into our annual budget, which currently shows a projected surplus of over \$190,000. All requests and tracking will flow through the Social Work office with oversight from the Executive Director and School Social Worker.

Motion: To approve the request to allocate no more than \$10,000 to be used for DIRECT SERVICES for the students and families of Achieve Language Academy between November 30 and December 22, 2020.

M/S/P:Sam/Dave(Yea-Cindy/Barbara)/Passed

- 4.4 Operations
  - 4.4.a Covid-19 Update

- 4.5 Academics
  - 4.5.a Conferences
  - 4.5.b Attendance

5.0 Policies

- 5.1 410 Employee Leave (first read)\*  
Send to new Board members.
- 5.2 XXX Enrollment - NEW (first read)\*  
Motion: To approve the Achieve Language Academy Enrollment Policy for immediate implementation.  
M/S/P:Sam/Dave(Yea-Cindy/Barbara)/Passed

6.0 Information and Other Business Sharing

- 6.1 MACS Board Trainings\*
- 6.2 Seating of New Board Members  
Motion: To approve the ballot results of the 2020 Achieve Language Academy Election and seat the following new Board members:

Teachers

- Elizabeth Brandt
- Goly Yang
- Brad Nelson

Parents

- Sandra Castro Pearson
- Ana Centeno
- Heatherlee-Nguyen

Community

- Mateo Martinez
- Ofir Germanic

M/S/P:Dave/Sam(Yea-Cindy/Barbara)/Passed

- 6.3 Thank you to Outgoing Board Members

7.0 Future Meeting(s)

- 7.1 Next regular Board meeting will be held on December 22.

8.0 Adjournment

Motion: To adjourn the 11/24/20 Achieve Language Academy Board Meeting

M/S/P: Dave/Cindy(Yea-Cindy/Barbara)/Passed

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Materials attached

\*\*Materials to be sent prior to meeting

\*\*\*Materials will be presented at the meeting