

Achieve Language Academy

Board Minutes

April 27, 2021 @ 5:15 p.m.

To attend the virtual Board meeting, please use the following link,
<https://achievemn.zoom.us/j/85837493644?pwd=N0t0NCtzS2tUazBjOWQwV1loUWNkUT09>

Or contact

Dr. Windham @ cwindham@achievemn.org for the link.

To speak at the Board meeting, please contact

Dr. Windham @ cwindham@achievemn.org

MISSION

The mission of Achieve Language Academy is to provide a rigorous, standards-based, data-driven, best practices educational program for students in grades preK through 8th grade. Achieve educates the whole child in a safe environment that values diversity and promotes world cultures with a focus on Hmong and Spanish languages.

La misión de Achieve Language Academy es proveer un programa educativo riguroso, basado en los estándares, guiado por información y los mejores procedimientos para los estudiantes en los grados Pre-Kinder hasta el octavo. Achieve le provee una educación al estudiante entero en un ambiente seguro que valora la diversidad y apoya las culturas del mundo con un enfoque en los idiomas de español y Hmong.

Tuam tsev Achieve Language Academy tsim los qhia raws tej cai thiab kev cob zoo los siv hauv qib Pre-k txog 8. Achieve qhia ib tug mi nyuam kom txhij txhua, kom vam meej, thiab paub hwm txog txhia haiv neeg thoob lub ntiaj teb, pib los ntawm lus Hmoob thiab lus Spanish.

1.0 Call to Order - Welcome

1.1 Roll Call:

Elizabeth Brandt - Chairperson	P
Brad Nelson - Vice Chairperson	P
Goly Yang - Secretary	P
Mateo Martinez - Treasurer	P
Sam Rivard-Resigned	
Ofir Germanic	P
Sandra Castro-Pearson	P
Dr. Chipp Windham (Ex. Officio) Executive Director	P

Guests: Kathy Olze, Denise Vernstrom, Scott Woodington

- 1.2 Approval of the Order of the Agenda*
 - 1.2.a Motion: To approve the Order of the Agenda
M/S/P: Mateo/Sandra (yes: Beth, Brad, Goly, Sandra, Mateo)
- 1.3 Pledge of Allegiance
- 1.4 Reading of the ALA Mission Statement
- 1.5 Conflict of Interest Disclosure

2.0 Information and Communications

- 2.1 Public Comment
- 2.2 Authorizer Comment
- 2.3 Executive Director Report*

3.0 Approval of the Consent Agenda

Motion: To approve the Consent Agenda

M/S/P: Goly/Mateo (yes: Beth, Brad, Goly, Ofir, Mateo, Sandra)

- 3.1 March Minutes*
- 3.2 A Chance To Grow Contract (MA BILLING)*
- 3.3 Navigate Care Counseling - School Nurse Contract Renewal*

4.0 Business

4.1 Governance

4.1.a Strategic Plan Update

4.1.b Done Right Food Service Contract Renewal*

Motion: To approve the renewal contract with Done Right Food Services Inc. as Achieve Language Academy's food service provider for the FY22 school year.

M/S/P: Brad/Sandra (yes: Beth, Ofir, Sandra, Brad, Goly,

Mateo)

4.1.c Executive Director's Evaluation Discussion/Directions*

4.1.d Discussion - Move Governance and Finance Committee to WEDNESDAY, June 9.

4.1.e Discussion - Cancel all July Board Committees and Meetings unless a Committee needs to meet. This would be determined by the Committee Chair.

4.1.f Discussion - Change Board Calendar dates, effective July 1, 2021, to the following:

First Tuesday:

4:00 Governance

5:00 Finance

First Thursday:

4:00 Academic

Second Tuesday:

5:15 Full Board Meeting

No July Meetings unless the Committee Chair asks for a meeting with their Committee.

4.2 Finance

4.2.a March Finance Report*

4.2.b Budget worksheets - Discussion*

-Reminder that all departments should have submitted their budgets

4.2.c ESSER Funding Update*

4.4 Operations

4.5 Academic

5.0 Policies -

5.1 NEW POLICY (201) - Policy Adoption and Implementation of Policy Policy. (Governance Committee) Third Read*

Motion: To approve the adoption of policy 201 "Development, Adoption, and Implementation of Policies".

M/S/P:Goly/Ofir (yes:Beth, Brad,Goly, Sandra, Mateo, Ofir)

5.2 NEW POLICY - Records Retention Policy (Governance Committee) First Read*

5.3 NEW POLICY - Data Management and Access Policy (Governance Committee) First Read*

6.0 Information and Other Business Sharing

6.1 Performance Framework Review and Discussion regarding Committee work.*

6.2 Lease Aid Application*

6.3 MACS Training Calendar* - Reminder that at least one training must be done by May Board Meeting.

6.4 Special Education Certificate of Achievement*

7.0 Future Meeting(s) -

7.1 Next regular Board meeting will be held on May 25, 2021*.

8.0 Adjournment -

Motion: To adjourn the 4/27/21 Achieve Language Academy Board Meeting

M/S/P: Brad/Sandra (yes: Beth, Brad, Goly, Ofir, Mateo, Sandra)

Signature: Goly Yang Date: 5/25/21

*Materials attached

**Materials to be sent prior to meeting

***Materials will be presented at the meeting