

Achieve Language Academy

Board Minutes

February 23, 2021 @ 5:15 p.m.

To attend the virtual Board meeting, please use the following link,
<https://achievemn.zoom.us/j/85837493644?pwd=N0t0NCtzS2tUazBjOWQwV1loUWNkUT09>

Or contact

Dr. Windham @ cwindham@achievemn.org for the link.

To speak at the Board meeting, please contact

Dr. Windham @ cwindham@achievemn.org

MISSION

The mission of Achieve Language Academy is to provide a rigorous, standards-based, data-driven, best practices educational program for students in grades preK through 8th grade. Achieve educates the whole child in a safe environment that values diversity and promotes world cultures with a focus on Hmong and Spanish languages.

La misión de Achieve Language Academy es proveer un programa educativo riguroso, basado en los estándares, guiado por información y los mejores procedimientos para los estudiantes en los grados Pre-Kinder hasta el octavo. Achieve le provee una educación al estudiante entero en un ambiente seguro que valora la diversidad y apoya las culturas del mundo con un enfoque en los idiomas de español y Hmong.

Tuam tsev Achieve Language Academy tsim los qhia raws tej cai thiab kev cob zoo los siv hauv qib Pre-k txog 8. Achieve qhia ib tug mi nyuam kom txhij txhua, kom vam meej, thiab paub hwm txog txhia haiv neeg thoob lub ntiaj teb, pib los ntawm lus Hmoob thiab lus Spanish.

1.0 Call to Order - Welcome

1.1 Roll Call:

Elizabeth Brandt - Chairperson	P
Brad Nelson - Vice Chairperson	P
Goly Yang - Secretary	P
Mateo Martinez - Treasurer	P
Sam Rivard	P
Ofir Germanic	A
Sandra Castro-Pearson	P
Dr. Chipp Windham (Ex. Officio) Executive Director	P

Guests: Renee Schley, Amy Mace, Scott Woodington, Sara Bradfield, Amy Petshauer, Kate Snavely, Dania Whitney

- 1.2 Approval of the Order of the Agenda*
 - 1.2.a Motion: To amend agenda to add possible actions taken after closed meeting.
M/S/P:Sam/Brad (yes:Goly, Beth, Sam, Brad, Sandra)Passed
 - 1.2.b Motion: To approve the Order of the Agenda
M/S/P:Sam/Beth (yes: Brad, Goly, Sandra, Sam, Beth)Passed
 - 1.3 Pledge of Allegiance
 - 1.4 Reading of the ALA Mission Statement
 - 1.5 Conflict of Interest Disclosure
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- 2.0 Information and Communications
 - 2.1 Public Comment
 - 2.2 Authorizer Comment
 - 2.3 Academic Data Training* - Dr. Giebink
 - 2.4 Executive Director Report*

Summer School/EDL:after March board meeting, need to determine whether we want summer school, need to work out details
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- 3.0 Approval of the Consent Agenda
Motion: To approve the Consent Agenda
M/S/P:Sam/Mateo(yes:Beth, Brad, Goly, Sandra, Sam, Mateo)Passed
 - 3.1 January Minutes*
 - 3.2 Northwest Mutual Documentation*
 - 3.3 Special Meeting Minutes January 13, 2021*
 - 3.4 Special Meeting Minutes February 11, 2021*
-
- 4.0 Business
 - 4.1 Governance
 - 4.1.a Strategic Plan*

Motion: To approve the process of creating the new Achieve Language Academy strategic plan.
M/S/P:Goly,Sam(Yes:Beth,Mateo, Brad, Sandra, Goly, Sam)
 - 4.1.b Data Collection Approval
Motion: To approve the following individuals as Level Leader representatives of Achieve Language Academy during the strategic plan data gathering process.

This motion will allow for data to be collected on behalf of ALA, which will be used to help create goals for the strategic plan.

Beth Brandt
Renee Schley
Dr. Curtis Windham

M/S/P:Brad/Sandra(yes:Beth, Goly, Mateo, Sam)Passed

4.1.c Open Meetings with Committees - Discussion

4.1.d Achieve Language Academy Building Company Board of Directors

Motion: To approve Kris Leverty as a member of the Board of Directors for the Achieve Language Academy Building Company.

M/S/P:Sam/Goly (yes:Beth, Mateo, Sandra, Brad, Sam, Goly)Passed

4.2 Finance

4.2.a January Finance Report**

4.2.b Budget worksheets*

Motion: To approve the usage of the newly created budget worksheet process for all board committees and administration departments.

M/S/P:Sam/Mateo (yes:Beth, Sandra, Goly, Brad, Sam, Mateo)Passed

4.2.c Approval process for Covid related expenditures.

Motion: To approve the Executive Director (Dr. Curtis Windham) and Board Chairperson (Elizabeth Brandt) authorizing authority to approve upto \$50,000 for immediate Covid-19 related expenditures, to be taken from ESSR funds. If the Board Chairperson is not available, the Board Treasurer and Finance Chairperson (Mateo Martinez) will be authorized to grant approval.

M/S/P:Sam/Brad(yes:Beth, Goly, Mateo, Sandra, Sam,Brad)Passed

4.4 Operations

4.4.a Covid-19 Update

4.5 Academic

5.0 Policies -

5.1.a NEW POLICY - Policy Adoption and Implementation of Policy Policy. (Governance Committee) First Read*

- 6.0 Information and Other Business Sharing
 - 6.1.a Performance Framework Review and Discussion regarding Committee work.*
 - 6.1.b Lease Aid Application*
 - 6.1.c Move to Special Meeting
 - Motion: To close the meeting and continue as a closed meeting to update and discuss the attorney-client information regarding a letter received from attorney outline potential claims against ALA.
 - M/S/P:Brad/Sam(yes:Beth, Mateo, Sandra, Brad, Sam, Goly)Passed
 - 6.1.d Motion: To move the closed meeting into an open meeting
 - M/S/P:Sam/Goly(yes:Beth, Sam, Mateo, Sandra, Goly, Brad)Passed
 - 6.1.e Motion: To authorize the Board Chair to take actions discussed in the closed session.
 - M/S/P: Goly/Sam(yes:Beth Sam, Mateo, Sandra, Goly, Brad)Passed

- 7.0 Future Meeting(s) -
 - 7.1 Next regular Board meeting will be held on March 23, 2021*.

- 8.0 Adjournment -
 - Motion: To adjourn the 2/23/21 Achieve Language Academy Board Meeting
 - M/S/P: Sam/Goly (yes:Sam, Beth, Goly, Mateo, Sandra, Brad)Passed

Signature: Goly Yang Date: 3/23/21

*Materials attached

**Materials to be sent prior to meeting

***Materials will be presented at the meeting