

Governance Committee Meeting Agenda Minutes

February 9, 20- 21

4 p.m - 5:30 p.m.

Agenda Items:

1. Norms for Governance Meeting - DISCUSSION IDEAS
 - a. Create a standing link for committee meetings - meetings open
 - b. Agendas posted
 - c. Reminder - board committees make recommendations, but they do not make decisions
 - d. Minutes: Do they need to be posted after the meetings?
 - e. Decision-making: When Board receives a communication -
 - i. Who does it go to? We need to designate a person for this (One idea is the Executive Board - Chair, Vice Chair, Secretary, Treasurer)
 - ii. Who responds to the communication?
 - f. Policies/Recommendations for item for Board - goes through committees first
2. Board Observation Reflection -
 - a. These are provided monthly by NEO (Authorizer)
 - i. Reminders to incorporate our Performance Framework and Mission as cornerstones of decision making as we do our work during those Board meetings
3. Charter Board Training Planning- February 11, 2021
 - a. Dinner provided: pizza
 - b. Dr. Windham will go over the Board Orientation Binder
 - c. Beth will go over Norm setting with entire Board
4. ABC Bylaws Response
 - Brad will reach out to Kris Levery and Josh Lincoln - for interest in being recommended as appointees for the ABC company
 - Dr. Windham will reach out to someone with real estate background
 - Would like recommendations in place to be ready to approve at February Board meeting

5. Early Childhood Screening
 - Missed deadline for screening - lost certification - going through process to be recertified
 - ALA first charter school in country to do screening
6. Strategic Plan - need functioning strategic plan to guide our decisions as a school - rooted in mission - named recommendations for lead positions
 - a. Recommendations for Lead People
 - i. Dr. Windham - external level lead person
 - ii. Beth Brandt - partners level lead
 - iii. Renee Schley - internal level lead
7. Charter School Day at the Capitol - virtual event, March 3rd (3 people to set up virtual meetings with legislators - Dr. Windham, Beth Brandt, - reach out on Thursday to ask parent/community board members (Sandra or Mateo?))
8. Policy Adoption Policy
 - a. At January meeting, we were looking into whether the three reads of a policy was in statute - how to adopt a policy on adopting policies - provision for emergency policies (maybe put into place for only 1 year)
9. Executive Director Review Process - introduce the document to the committee
10. Centerline - billed at 100% - need to pay that payment to guarantee next year's budget
11. NEO and Site Visit - February 19th, 4 sections specifically with Board stuff, 9 a.m. - 12 p.m.
12. NEO and Learning Walk - NEO comes in and observes/wonderings - Relationship between special ed and EL teachers in 7th/8th grade - recognized the co-teaching strength - breakout rooms - kudos to that team
13. Lease Aid - Mike has assured 99.9% done, final packet in hand by Friday, shared with Finance Committee on Tuesday
14. Summer School Discussion - Discussion about the need for this program this upcoming summer/deadline for applying with SPPS.

15. Preference for Food on Thursday - pizza